

THE BOARD OF ATHENS COUNTY COMMISSIONERS, met in regular session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

Agenda

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following agenda:
Athens County Board of County Commissioners

Meeting Agenda for Tuesday, November 05, 2024 Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes October 22, 2024 & October 29, 2024

Approve Appropriations, Transfers, New Line Items Requests/Changes, Then & News, & Bills

New Fund: AHSWD SE Ohio Infrastructure & Projects Grant, Receipts-Grants 732.2732.412500,
Expenditures-Contracts 732.2732.530100, Equipment 732.2732.550100, Advertising & Printing 732.2732.560200

- 9:30 Matthew Starkey- Adoption Month Proclamation
- 9:45 DJFS Dir Jean Demosky - weekly updates- Acceptance of Funds Jackson
- 10:00 Treasurer Ric Wasserman - Quarterly Investment Advisory
- 10:15 T.L. Warren - Settlements
- 10:30 W&S Supt Oscar Carson - weekly updates
- 10:45 EMS Chief Amber Pyle - Hire Update
- 11:15 HAPCAP Nate Simons - Bid Opening for Ohio Museum Complex
- 11:30 LUNCH

Agenda Items

- Amended Certificate
- W&S Extensions (Ratify Commissioner Adkins Signature)
- Approve Revised Job Descriptions
- Children Service Capital Reserve Account
- State Route 56 Closing
- Move Meeting of December 24th to December 23rd
- Strickmaker/Kerr Easement
- Planner Surplus
- Department of Aging Final Report Acknowledgment
- Verdin Planned Maintenance Agreement 2025
- ODOD Audit Response
- HAPCAP Transit letter of support
- DD Board Re-appointment Margaret Demko

add- University Heights Pavement

~TRAVEL

- Judge George McCarthy; OCPJA Winter Conference, Columbus, OH; December 3-6, 2024
- add- DJFS Dir Jean Demosky; Winterfest Program, Lancaster, Jackson, & Logan; 10/20, 10/21, 10/24, & 10/25
- add- Comm Lenny Eliason; NACo Conference, Sonoma, CA; December 3-8

ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Minutes

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the minutes of October 22, 2024 & October 29, 2024.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Appropriations, Transfers, New Line Items Requests/Changes, Then & News, & Bills

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the Appropriations, Transfers, New Line Items Requests/Changes: New Fund: AHSWD SE Ohio Infrastructure & Projects Grant, Receipts-Grants 732.2732.412500, Expenditures-Contracts 732.2732.530100, Equipment 732.2732.550100, Advertising & Printing 732.2732.560200, and approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: 10/29/2024 To: 10/31/2024 INVOICE TRACKING REPORT - From: 10/31/2024 To: 11/05/2024, and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Matthew Starkey- Adoption Month Proclamation

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the Adoption Month Proclamation:
Athens County Commissioner's Proclamation

Whereas, the 2024 theme for National Adoption Month is "Honoring Youth: Strengthening Pathways for Lasting Bonds;" and

Whereas, children represent our greatest hope for the future and Athens County will hold firm in its commitment to ensure the safety, health, and well-being of our children; and

Whereas, Athens County recognizes the importance of giving children permanent, safe, and loving families through adoption; and

Whereas, almost 16,200 Ohio children live in foster homes or other out-of-home; placement settings; and

Whereas, more than 3,300 children in Ohio are waiting for permanent, adoptive families; and

Whereas, Athens County has 52 children in permanent custody, waiting for permanent, adoptive families; and

Whereas: National Adoption Awareness month brings together families, judges, child welfare professionals and other child advocates, in Athens County and beyond, to celebrate adoption and renew our common interest in finding safe and permanent homes for all our precious children; and

Whereas: This effort along with similar celebrations in all 50 states, the District Columbia, Guam and Puerto Rico will offer children the chance to live with stable, loving families and encourage other dedicated individuals to make a powerful difference in the lives of a child through adoption;

Now, Therefore, We, Lenny Eliason, Chris Chmiel, and Charlie Adkins, Athens County Commissioners, do hereby proclaim November 2024, as

ADOPTION MONTH

In Athens County, calling upon its citizens, social service organizations, businesses, law enforcement, schools, and religious organizations to join in a national effort to raise awareness about the importance of adoption.

Signed this 5th day of November 2024

/s/ Lenny Eliason, President

/s/ Chris Chmiel

/s/ Charlie Adkins

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DJFS Dir Jean Demosky - Weekly Updates

Dir Jean Demosky provided the following updates:

- 1. Program Updates
 - New ERS2 Cohort started Monday
 - Still looking for 2 ERS1's
 - Elections at OMJ & ACCRC
 - Schmid's at ACCRC Today!
 - WFD Board Area 14 meeting this week
- 2. Contracts/Business/Grants
 - None
- 3. Facilities
 - None
- 4. Human Resources
 - Open Positions
 - ERS1
 - CSEA Attorney
 - Fiscal Officer
 - Negotiations this week

DJFS Dir Jean Demosky - Acceptance of Funds Jackson

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to acknowledge acceptance of funds: In compliance with rule 511:9-6-82 of the Administrative Code, the Athens Co. DJFS agrees to accept the exchange of funds as enumerated below from the Jackson Co DJFS.

Funding Source	Accepted Amount
Income Maintenance JFSCASIM JFSFSF24	\$67,712.92

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Amended Certificate

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins acknowledging receipt of the Amended Certificate for Athens County Commissioners, dated November 5, 2024 prepared by Jill Davidson, Athens County Auditor.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

W&S Extensions (Ratify Commissioner Adkins Signature)

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins authorizing an extension as requested by Sean J Glover for monies owed the Athens County Water and Sewer District for water and sewer service, the total amount due is \$219.42 with \$116.51 to be paid by 11/18/2024. If the terms of this agreement are not met, the account will be considered delinquent and service could be shut off.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Approve Revised Job Descriptions

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following Revised Job Descriptions:

- Building & Grounds Custodial Worker
- Building & Grounds Custodial Worker II
- Building & Grounds Grounds Keeper
- Commissioners Clerk
- Water & Sewer Superintendent

See Full Job Description on back of page 385 through back of page 386.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

JOB DESCRIPTION: Custodial Worker	Effective Date:	August 13, 1992
Department: Buildings and Grounds	Review Date:	
	Revision:	October 29, 2024
	Page: 1	of: 2
Approved by: Board of Commissioners		
This job description as written or revised becomes effective as of the above date and supersedes all other previous job descriptions.		

OVERVIEW:

As a Custodial Worker, under the general direction of the Building Maintenance Superintendent, your primary responsibility is to clean various buildings, offices, and bathrooms. This position requires the use of technology to expedite tasks, so strong computer knowledge is essential.

ESSENTIAL DUTIES:

These essential duties are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Performs the cleaning of county facilities, including tasks such as cleaning wood, linoleum, tile, and other types of floors, shampooing rugs and carpets, emptying trash cans, changing air filters, and cleaning vents. Additional duties include dusting all surfaces, waxing floors, ordering new cleaning supplies as needed, washing windows, maintaining a thorough inventory, and using equipment such as commercial vacuums, floor buffers, and carpet cleaners. Responsibilities also include collecting and disposing of trash and recycling.

Acts as a department representative and liaison to various county offices, government agencies, customers, law enforcement, and the general public.

May be assigned to attend meetings, conferences, or public events to represent Athens County

Perform other job-related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of agency policies, procedures, past practices and regulations.

Knowledge of and ability to use equipment and supplies, computers, etc.

Knowledge of work order system.

Knowledge of custodial methods, techniques, supplies and equipment utilized in custodial operations.

Knowledge of public relations; ability to record and relay correct information; proper phone and mail etiquette. MUST exhibit a pleasant public appearance as official county representative.

JOB DESCRIPTION: Custodial Worker	Effective Date:	August 13, 1992
Department: Buildings and Grounds	Review Date:	
	Revision:	October 29, 2024
	Page: 2	of: 2
Approved by: Board of Commissioners		
This job description as written or revised becomes effective as of the above date and supersedes all other previous job descriptions.		

Ability to communicate effectively both orally and in writing.

Ability to lift heavy loads with no restrictions on range-of-motion; ability to perform manual labor for extended periods of time.

Ability to diagnose malfunctions and determine corrective measures; utilize hand-held power tools.

Ability to interact effectively with the public and staff.

OTHER REQUIREMENTS:

Must be able to effectively communicate and interact with other employees and the public through the use of the telephone, by email, and by personal contact.

Must be able to effectively use and operate various pieces of office-related equipment, such as, but not limited to, a personal computer, standard email, calculator, copier, and fax machine.

SPECIAL REQUIREMENTS:

High School Diploma or Equivalent

Possession and maintenance of a valid Ohio driver's license.

Must be able to pass a background check and driving record check.

Understanding of Ohio Public Records Law

Please keep in mind, you represent Athens County as a whole, and your conduct is a representation of Athens County.

JOB DESCRIPTION: Custodial Worker II	Effective Date:	October 29, 2024
Department: Buildings and Grounds	Review Date:	
	Revision:	October 29, 2024
	Page: 1	of: 2
Approved by: Board of Commissioners		
This job description as written or revised becomes effective as of the above date and supersedes all other previous job descriptions.		

OVERVIEW:

As a Custodial Worker II, under the general direction of the Building Maintenance Superintendent, your primary responsibility is to clean various buildings, offices, and backrooms. Additionally, you may install flooring, which includes applying blocks, strips, or sheets of shock-absorbing, sound-deadening, or decorative coverings to floors; laying and installing carpet from rolls or blocks on floors; and installing padding and trim flooring materials. This position requires the use of technology to expedite tasks, so strong computer skills are essential.

ESSENTIAL DUTIES:

These essential duties are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Performs cleaning of county facilities, including tasks such as cleaning wood, linoleum, tile, and other types of flooring; shampooing rugs and carpets; emptying trash cans; changing air filters; and cleaning vents. Additional duties include dusting all surfaces, waxing floors, ordering new cleaning supplies as needed, washing windows, maintaining a thorough inventory, and using equipment such as commercial vacuums, floor buffers, and carpet cleaners. Responsibilities also include collecting and disposing of trash and recycling. Installs flooring, including carpet, tiles, or rolled linoleum.

Acts as a department representative and liaison to various county offices, government agencies, customers, law enforcement, and the general public.

May be assigned to attend meetings, conferences, or public events to represent Athens County.

Perform other job-related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of agency policies, procedures, past practices and regulations.
- Knowledge of and ability to use equipment and supplies, computers, etc.
- Knowledge of work order system.
- Knowledge of custodial methods, techniques, supplies and equipment utilized in custodial operations.

JOB DESCRIPTION: Custodial Worker II	Effective Date:	October 29, 2024
Department: Buildings and Grounds	Review Date:	
	Revision:	October 29, 2024
	Page: 2	of: 2
Approved by: Board of Commissioners		
This job description as written or revised becomes effective as of the above date and supersedes all other previous job descriptions.		

Knowledge of flooring installation techniques for a variety of flooring types and installation methods.

Knowledge of public relations; ability to record and relay correct information; proper phone and mail etiquette. **MUST** exhibit a pleasant public appearance as official county representative.

Ability to communicate effectively both orally and in writing.

Ability to lift heavy loads with no restrictions on range-of-motion; ability to perform manual labor for extended periods of time.

Ability to diagnose malfunctions and determine corrective measures; utilize hand-held power tools.

Ability to interact effectively with the public and staff.

OTHER REQUIREMENTS:

Must be able to effectively communicate and interact with other employees and the public through the use of the telephone, by email, and by personal contact.

Must be able to effectively use and operate various pieces of office-related equipment, such as, but not limited to, a personal computer, standard email, calculator, copier, and fax machine.

SPECIAL REQUIREMENTS:

High School Diploma or Equivalent

Possession and maintenance of a valid Ohio driver's license.

Must be able to pass a background check and driving record check.

Understanding of Ohio Public Records Law

Please keep in mind, you represent Athens County as a whole, and your conduct is a representation of Athens County.

JOB DESCRIPTION: Grounds Keeper	Effective Date:	August 5, 2005
Department: Buildings and Grounds	Review Date:	
	Revision:	October 29, 2024
	Page: 1	of: 2
Approved by: Board of Commissioners		
This job description as written or revised becomes effective as of the above date and supersedes all other previous job descriptions.		

OVERVIEW:

As a Groundskeeper, under the general direction of the Buildings and Grounds Superintendent, the employee performs grass cutting, trimming, and landscaping of grounds; operates equipment; removes snow and applies salt; and cleans equipment. The position also involves maintaining and repairing all county buildings and offices. Additionally, the Groundskeeper will be expected to use technology to expedite work, so computer knowledge is required.

ESSENTIAL DUTIES:

These essential duties are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Maintains county grounds, bike path, Torch Park, Dog Shelter, County Pond, Landfill, 911 tower sites, ACWS, ATCO Building, County Home, Courthouse, Title Office, Health Department, Annex, Engineers Depot, EMS, Records Center, and any other areas as assigned.

Cleans and repairs tools; services and repairs equipment, including tractors, mowers, and other general tools.

Maintains parking lots, sidewalks and streets.

Delivers supplies, records, or any other county property.

Performs additional duties as assigned by the Superintendent or Assistant Superintendent.

Acts as a department representative and liaison to various county offices, government offices, customers, law enforcement, government agencies, and the general public.

May be assigned to attend meetings, conferences, and/or other public events to represent Athens County.

Performs other job-related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of agency policies, procedures, past practices and regulations.
- Knowledge of and ability to use equipment and supplies, computers, etc.
- Knowledge of work order system.
- Knowledge of custodial methods, techniques, supplies and equipment utilized in custodial operations.

JOB DESCRIPTION: Grounds Keeper	Effective Date:	August 5, 2005
Department: Buildings and Grounds	Review Date:	
	Revision:	October 29, 2024
	Page: 2	of: 2
Approved by: Board of Commissioners		
This job description as written or revised becomes effective as of the above date and supersedes all other previous job descriptions.		

Knowledge of public relations; ability to record and relay correct information; proper phone and mail etiquette. **MUST** exhibit a pleasant public appearance as official county representative.

Ability to communicate effectively both orally and in writing.

Ability to lift heavy loads with no restrictions on range-of-motion; ability to perform manual labor for extended periods of time.

Ability to diagnose malfunctions and determine corrective measures; utilize hand-held power tools, understands a system of mechanical repair procedure, maintains a log of various maintenance equipment.

Ability to interact effectively with the public and staff.

OTHER REQUIREMENTS:

Must be able to effectively communicate and interact with other employees and the public through the use of the telephone, by email, and by personal contact.

Must be able to effectively use and operate various pieces of office-related equipment, such as, but not limited to, a personal computer and standard email.

SPECIAL REQUIREMENTS:

High School Diploma or Equivalent

Possession and maintenance of a valid Ohio driver's license.

Must be able to pass a background check and driving record check.

Understanding of Ohio Public Records Law

Please keep in mind, you represent Athens County as a whole, and your conduct is a representation of Athens County.

JOB DESCRIPTION: Clerk	Effective Date: August 1, 1992
Department: Commissioners	Review Date:
	Revision: October 29, 2024
	Page: 1 of 2
Approved by: Board of Commissioners	
This job description as written or revised becomes effective as of the above date and supersedes all other previous job descriptions.	

OVERVIEW:

The Clerk to the Board is responsible for maintaining and signing a full and permanent record of all proceedings and actions taken by the Board of County Commissioners. The Clerk to the Board performs the statutory duties of Clerk of the Board, including attending Board meetings and oversight of Board meeting agendas and meeting minutes.

ESSENTIAL DUTIES:

- *Keeps the County Administrator informed of any issues regarding the office.
- *Prepares and types meeting agendas, meeting minutes and other documents; proofreads and corrects typewritten materials; files and retrieves documents.
- *Performs statutory duties of Clerk to the Board, i.e., schedules and attends Board meetings, prepares agendas, maintains records of board proceedings, maintains minutes, enters board orders into official journal.
- *Performs routine secretarial and clerical duties, such as typing correspondence, and maintaining a filing system. Greets customers and answers questions; provides information regarding activities and location of departments, offices, and employees within the organization; answers, screens and forwards telephone calls; records and relays messages and makes appointments as necessary.
- *Communicates with County officials, department heads, employees and general public; receives and screens visitors and phone calls.
- *Maintains accurate, current records on the Board and Committee appointments made by the Board of County Commissioners.
- *Attend all meetings of the Board and represent the Board when necessary.
- *These essential duties are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.
- *Act as a department representative and liaison to various county offices, government offices, customers, law enforcement, government agencies, and the general public.
- *May be assigned to assist in other areas of the office, attend meetings, conferences and/or other public events.
- *Perform other job-related duties as assigned.

JOB DESCRIPTION: Clerk	Effective Date: August 1, 1992
Department: Commissioners	Review Date:
	Revision: October 29, 2024
	Page: 2 of 2
Approved by: Board of Commissioners	
This job description as written or revised becomes effective as of the above date and supersedes all other previous job descriptions.	

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of agency policies, procedures, past practices and regulations.
- Knowledge of and ability to use equipment and supplies, computers, printers and any other office equipment.
- Knowledge of Ohio Revised Code.
- Knowledge of basic bookkeeping procedures and balancing accounts.
- Knowledge of public relations; ability to record and relay correct information; proper phone and email etiquette. **MUST** exhibit a pleasant public appearance as official county representative.
- Ability to communicate effectively both orally and in writing.
- Ability to interact effectively with the public and staff.
- Ability to maintain a high degree of confidentiality due to the sensitive nature of personal information.

OTHER REQUIREMENTS:

- Must be able to effectively communicate and interact with other employees and the public through the use of the telephone, by email, and by personal contact.
- Must be able to effectively use and operate various pieces of office-related equipment, such as, but not limited to, a personal computer, Microsoft Office Suite products (MS Word, Excel, PowerPoint, etc.) standard email, calculator, copier, and fax machine.
- Five (5) years minimum experience in county government; or an equivalent combination of government education, experience, and training that provides the required knowledge, skills, and abilities to effectively perform the duties required.

SPECIAL REQUIREMENTS:

- High School Diploma or Equivalent
- Possession and maintenance of a valid Ohio driver's license.
- Must be able to pass a background check and driving record check.
- Understanding of Ohio Public Records Law

Please keep in mind, you represent Athens County as a whole, and your conduct is a representation of Athens County.

JOB DESCRIPTION: Superintendent	Effective Date: August 1, 1992
Department: Water and Sewer	Review Date:
	Revision: October 29, 2024
	Page: 1 of 2
Approved by: Board of Commissioners	
This job description as written or revised becomes effective as of the above date and supersedes all other previous job descriptions.	

OVERVIEW:

The Superintendent is responsible for overseeing and managing the operations of the Water & Sewer District. This includes supervising the Assistant Superintendent and Water and Sewer Workers, assigning tasks, and reviewing the work of staff involved in wastewater treatment activities. The role ensures that all work complies with established policies and maintains the highest standards of quality. Employees must be able to operate all heavy equipment. Ability to perform a wide variety of semi-skilled and skilled tasks in the construction, repair, cleaning and maintenance of water and sewer systems, metering equipment, and all related facilities. Employees are subject to 24-hour call-outs.

ESSENTIAL DUTIES:

- These essential duties are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.
- Responsible for keeping work area and equipment clean and orderly.
- Perform service work, e.g., read meters, install water and sewer extensions, install water and sewer taps, repairs water breaks, repairs sewer collection problems.
- Performs preventive and service maintenance of equipment and facilities including lift stations and sewer treatment plant. Rebuilds and replaces water meters, cleans facilities, mows grass and trims weeds, etc.
- Turn off meters on delinquent accounts, answer telephone, deal with the general public, prepare and maintain daily reports and records. Collects and analyzes samples of influent, effluent and sludge from wastewater treatment plant, e.g., flow rates, chlorine residual, pH, temperature, dissolved oxygen, suspended solids, CBOD, etc.
- Serve as the department representative and liaison for new construction projects, coordinating with county offices, government entities, customers, law enforcement, agencies, and the general public.
- May be assigned to attend meetings, conferences and/or other public events.
- Perform other job-related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of agency policies, procedures, past practices and regulations.

JOB DESCRIPTION: Superintendent	Effective Date: August 1, 1992
Department: Water and Sewer	Review Date:
	Revision: October 29, 2024
	Page: 2 of 2
Approved by: Board of Commissioners	
This job description as written or revised becomes effective as of the above date and supersedes all other previous job descriptions.	

- Knowledge of chemical and bacterial analysis as applied to water and wastewater treatment and proper utilization of lab equipment and instruments.
- Knowledge of basic mechanical and electrical maintenance procedures and safety practices and procedures.
- Knowledge of public relations; ability to record and relay correct information; proper phone and email etiquette. **MUST** exhibit a pleasant public appearance as official county representative.
- Ability to communicate effectively both orally and in writing.
- Ability to perform heavy physical labor (+35 lbs.)
- Ability to identify existing or potential malfunctions, knowledge of basic mechanical and electrical maintenance procedures and safety practices and procedures.
- Ability to perform strenuous labor and operate maintenance tools and equipment.
- Ability to exercise sound judgement and maintain effective working relationship with other officials and the general public. Prepare and maintain accurate records.
- Utilize proper safety work practices related to all work performed, including Personal Protective Equipment (PPE), shoring, confined spaces and other safety related equipment and procedures; direct and control traffic around work sites utilizing proper work zone traffic control per ODOT standards

OTHER REQUIREMENTS:

- Must be able to effectively communicate and interact with the public through the use of the telephone, by email, and by personal contact. Meet the physical requirements necessary to safely and effectively perform required duties including heavy manual labor in adverse conditions over long periods of time. A valid Ohio drivers license. Ability to operate maintenance tools and equipment. Must have a Ohio Class III Wastewater operators license; Class I Water Distribution Certification.

SPECIAL REQUIREMENTS:

- High School Diploma or Equivalent
- Must have a valid Ohio driver's license.
- Must be able to pass a background check and driving record check.

Please keep in mind, you represent Athens County as a whole, and your conduct is a representation of Athens County.

Children SVC Capital Reserve Account

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to table the Children SVC Capital Reserve Account until next week.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

State Route 56 Closing

See back of page 387 for the letter.

Move Meeting of December 24th to December 23rd

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve moving the Commissioner's Meeting of December 24, 2024 to December 23, 2024.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Strickmaker/Kerr Easement

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to table Strickmaker/Kerr Easement until next week.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Planner Surplus

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the Planners Surplus to destroy:

Property Description:

Old Computer

Printers (3)

Refrigerator

Recycling Bins (4)

Cork Board

Whirlpool Dehumidifier

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Department of Aging Final Report Acknowledgment

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to acknowledge the Department of Aging Final Report.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Verdin Planned Maintenance Agreement 2025

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the Verdin Planned Maintenance Agreement 2025:

1 Call(s) PMA

2025 Calendar Cycle (01/01/2025-12/31/2025) for 4-Sided Tower Clock

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

ODOD Audit Response

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to authorize Commissioner Eliason to sign the ODOD Audit Response Letter:

November 5, 2024

Laura McCall
Ohio Department of Development
Senior External Auditor
Finance Division
77 South High Street
Columbus, OH 43215



Athens County Commissioners
Lenny Eliason
15 S. Court St
Athens, OH 45701

RE: State Route 56 will be closed to traffic for the roadway project ATH-56-0.90 (PID:119908)

Dear Lenny Eliason,

The Ohio Department of Transportation District 10 intends to improve State Route 56 in Athens County from county straight line mile 0.90 to 1.10, to better serve the needs of the traveling public. The improvement will consist of vertical and horizontal realignments to reduce the occurrence of roadway flooding events.

This project will require the closure of SR-56 from the intersection of Dogwood Ridge Rd (SLM - 0.78) to a private drive located at Athens County mile marker 1.22. The road closure is anticipated to last for 180-days during the 2026 construction season (between March and November).

Thank you for taking the time to respond to this notification. The information you provide is an important part of our decision-making process. A reply within thirty (30) days of this dated letter will ensure that your comments are considered in the implementation of this project. Please contact me at (740) 568-3971 if you have any questions about this request or if you would like to meet to discuss this project further. Also, please take the time to share this information with any other elected county, local or township officials that might be affected by this project.

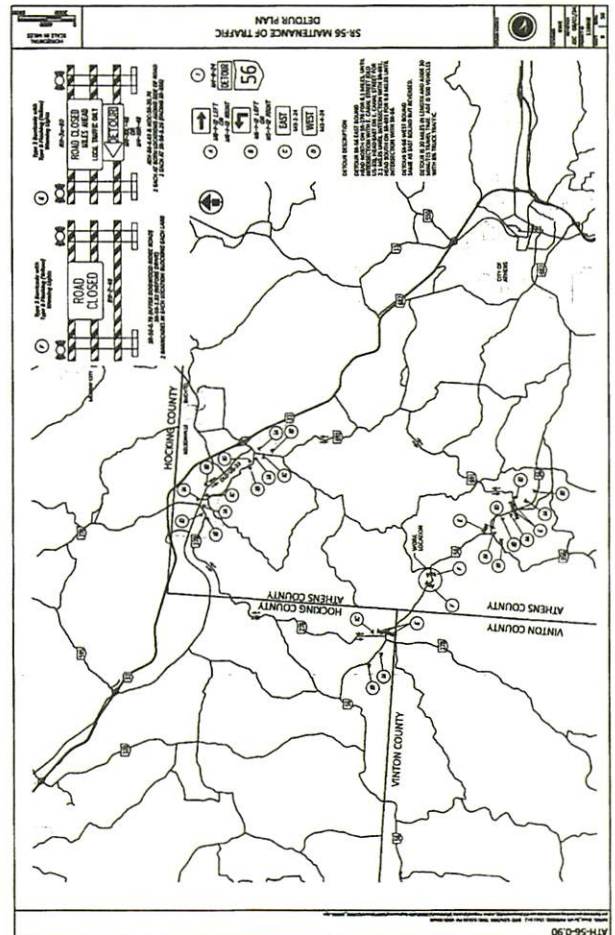
We would appreciate your consideration in reading or otherwise documenting this letter at the next scheduled meeting of the county commission. Thank you, in advance, for your time.

Respectfully,

Kurt Kieski, P.E.
Roadway Engineer
ODOT District 10
Kurt.Kieski@dot.ohio.gov

District 10
538 Moskingum Drive
Marietta, OH 45750-1754
transportation.ohio.gov
The State of Ohio is an Equal Opportunity Employer and Provider of ADA Services.

Cc: Rich Oster - ODOT District Deputy Director
Jamie Hendershot - Capital Programs Administrator
Scott Sanders - Athens County Transportation Administrator
Rachel Goodpaster - District Environmental Coordinator



Ms. McCall

Please find this response form Athens County pertaining to the ODOD Audit Report completed through the year ending April 30, 2024 and the letter from your offices dated October 3, 2024.

Athens County has on occasion experienced barriers to submitting reports in OCEAN for various grants on a timely basis due to previously submitted reports having not been approved yet. While this may not be true for all of these tardy reports, it has been an issue over time. Moving forward should these barriers continue, Athens County, or its administrator, will contact the Ohio Department of Development to bring awareness to this problem and so that reports can be submitted timely and accurately. Furthermore, Athens County will be incorporating into its grant program onboarding process an accountable calendar reminder well in advance of all financial reports that are due. Athens County's CDBG and CHIP program administrator's Director of Housing & Community Development will ensure that reporting is done accurately and timely moving forward. Thank you for the opportunity to provide this response as well as serve the residents of the State of Ohio.

Sincerely,

/s/ Lenny Eliason
President, Athens County Commissioner

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

HAPCAP Transit Letter of Support

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the HAPCAP Transit Letter of Support.

November 6, 2024

Ohio Department of Transportation

The Board of Athens County Commissioners is pleased to extend our full support for HAPCAP's Athens & Hocking Mobility Management Program. HAPCAP has demonstrated exemplary leadership in managing this critical transportation service, which is especially vital in our rural communities.

In areas like Athens and Hocking counties, where residents who lack personal transportation options face numerous challenges, the Athens & Hocking Mobility Management Program is a lifeline. It primarily serves individuals with disabilities by ensuring they have access to essential appointments, many of which require travel beyond county lines. This service bridges significant gaps in access, improving quality of life for those who might otherwise face substantial barriers to mobility.

We respectfully urge the Ohio Department of Transportation to continue funding this valuable program, as it plays an irreplaceable role in supporting the health, independence, and well-being of our rural residents.

Thank you for considering this request, and please don't hesitate to reach out if you have further questions or require additional information.

Respectfully,

/s/ Lenny Eliason, President

/s/ Charlie Adkins

/s/ Chris Chmiel

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

DD Board Re-appointment Margaret Demko

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to authorizing the DD Board Re-appointment of Margaret Demko: November 6, 2024

Margaret J. Demko
5622 State Street
Albany, OH 45710

Dear Ms. Demko:

The Board of Athens County Commissioners, in its regular meeting on November 5, 2024, re-appointed you to serve on the Athens County Board of Developmental Disabilities. Your new term will begin on January 1, 2025, and end on December 31, 2028.

Sincerely,

/s/ Lenny Eliason, President

/s/ Charlie Adkins, Vice-President

/s/ Chris Chmiel

ACC:jr

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

W&S Supt Oscar Carson - Weekly Updates

Supt Oscar Carson met with ODOT about the roundabout in The Plains and the lines have to be moved and move a four inch sewer force main. Supt Oscar Carson stated that this project will cost about \$1,000,000.00 and it has to be done by spring. Commissioner Eliason stated that Supt Carson should be talking with the ODOT Director. Commissioner Eliason stated he would get in contact with the ODOT Director to discuss the roundabouts in The Plains.

Supt Oscar Carson also discussed the capacity fee, he is looking into some charges that occurred and feels that they shouldn't have been charged. He will work with Stephanie Morris and get the numbers to bring back to the commissioners.

University Heights Pavement

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the expenditure of \$750.00 coming from the W&S Sewer to fill the cracks in the pavement on University Heights.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Treasurer Ric Wasserman - Quarterly Investment Advisory

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to authorize Commissioner Eliason to sign the quarterly Investment Advisory Forms as presented by Treasurer Ric Wasserman.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Executive Session - T.L. Warren - Settlements

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to enter into executive session at 10:07 with T.L. Warren to discuss pending litigation.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

Regular Session

A motion was made by Commissioner Adkins and seconded by Commissioner Eliason to return to regular session at 10:17 and authorize Commissioner Eliason to sign the settlement agreements for the Three Accounts as presented by T.L. Warren.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, absent; Mr. Adkins, yea.

Travel

A motion was made by Commissioner Adkins and seconded by Commissioner Eliason to approve the following travel:

- Judge George McCarthy; OCPJA Winter Conference, Columbus, OH; December 3-6, 2024
- DJFS Dir Jean Demosky; Winterfest Program, Lancaster, Jackson, & Logan; 10/20, 10/21, 10/24, & 10/25
- Comm Lenny Eliason; NACo Conference, Sonoma, CA; December 3-8

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, absent; Mr. Adkins, yea.

EMS Chief Amber Pyle - Rescind Position

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to authorize EMS Chief to rescind the position to Theodore Williams as a Full Time Advance EMT.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

EMS Chief Amber Pyle - Personal Hours

EMS Chief Amber Pyle requested that the EMS employees that still have personal hours be extended into next year due to staffing issues and scheduling. Commissioner Eliason stated that Chief Pyle put it into writing and submit it to the Commissioners so they have record of it. Commissioner Eliason stated that Chief Pyle could extend it to Six Months.

HAPCAP Nate Simons - Bid Opening for Ohio Museum Complex

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to acknowledge the following bids for the Ohio Museum Complex - HVAC Improvements:

Bid Opening

Project Name: Ohio Museum Complex - HVAC Improvements
Grant Number: B-D-21-1-AE-1
Date: Tuesday November 5, 2024
Time: 11:15 am

Company Name	Bid Bond	Total Bid Amount
Sauer Group LLC Columbus, OH 43229	Y	\$1,983,500.00 Base Bid \$63,500.00 Alt Bid
A.J. Stockmeister Inc Jackson, OH 45640	Y	\$1,599,000.00 Base Bid \$50,500.00 Alt Bid

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

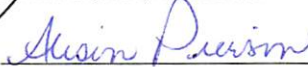
Adjourn

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to adjourn the above meeting.


The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.



JoAnn Rockhold, Administrator




Alison Pierson, Clerk



Lenny Eliason, President



Charlie Adkins, Vice-President



Chris Chmiel